

City of Maud

*208 W. Main
PO Box 217
Maud, OK 74854*

*Jimmy Porterfield
Mayor*

*David W. Zeller
City Clerk / Treasurer*

**Regular Meeting of the Maud Municipal Authority
February 20th, 2024 Immediately following City Council Meeting
Place: Maud City Hall**

AGENDA

1. Call to Order
2. Roll call
3. Welcome Visitors
4. Public comments.
5. Vote to approve or not approve consent agenda.
 - a. Minutes of Regular Municipal Authority meeting of January 16th, 2024.
 - b. Financial Statements for January, 2024.
 - c. Cash Disbursements for January, 2024.
 - d. Employee Time Summary for January, 2024.
 - e. Water and Sewer Fund Purchase Orders 70203-70205, 70207,70209,70211-70212, 70214.
6. Discussion and possible action(s) on any items removed from consent agenda.
7. Public Works Superintendent's Report.
8. Discussion and possible action regarding Purchase Orders 70202, 70206, 70208,70210, 70213, and 70215.
9. Discussion and possible action regarding repair/rehabilitation of the water tower.
10. Discussion and possible action regarding determining who the direct supervisor is for the Utility Billing Clerk.
11. Possible Executive Session to discuss the employment, promotion, demotion, disciplining, or resignation of a Utility Billing Clerk pursuant to Title 25 O.S. Section 307.B(1).
12. If Executive Session is authorized by a majority vote of a quorum vote of the City Council members present, then convene in executive session for the purpose stated in the agenda item above.
13. Vote to adjourn Executive Session and return to regular session.
14. Possible action regarding the employment, promotion, demotion, disciplining, or resignation of a Utility Billing Clerk.
15. Discussion and possible action regarding a request from Teresa Wilkerson for pay in lieu of unused vacation.
16. Discussion and possible action regarding a pay raise for James Phillips.
17. Update on new Utility Billing software.
18. Discussion and possible action regarding mailing utility bills on cardstock versus in envelopes.

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19. ANY OTHER MATTER WHICH COULD NOT HAVE BEEN REASONABLY
FORESEEN PRIOR TO THE POSTING OF THE AGENDA

20. Adjournment

Posted this 16th day of February, 2024 at Maud City Hall, 208 West Main Street, Maud, OK
74854

A handwritten signature in black ink, appearing to read "David W. Zeller". The signature is written in a cursive style with a large initial "D".

David W Zeller,
Secretary to the Board